

## **APPENDIX B**

### **Community And Economic Development Grants Scheme \* new application**

<b>Name Of Organisation</b>	<b>:</b>	<b>Age UK East Grinstead</b>
<b>Purpose For Which Grant Is Sought</b>	<b>:</b>	<b>Defibrillator</b>
<b>Total Project Cost</b>	<b>:</b>	<b>£1,872</b>
<b>Amount Of Grant Sought</b>	<b>:</b>	<b>£1,872</b>
<b>Previous Grants</b>	<b>:</b>	<b>£3,500 – Volunteer Village Agents (2017) £15,071 p.a. – 3 year Partnership Agreement (2016)</b>

### **Background Information**

Age UK East Grinstead and District is an Age UK brand partner and an independent local charity, with responsible for its own sustainability. The organisation aims to work with and for local older people to make a positive difference to their wellbeing and quality of life, focusing particularly on those at greatest risk of loneliness and social isolation.

Age UK East Grinstead offers a variety of services ranging from regular centre based activities to a respite service for those living with dementia and their Carers. They charge for some of their services but this is kept at a low cost to be fully accessible.

The project is to install a defibrillator at the Swan Mead Activity Centre for the resuscitation of heart attack victims. The nearest defibrillator is at East Grinstead Library, too far away to be reached and brought back to the Centre within the 5-minute 'golden time' for success. There are usually over 30 members in the Centre on days when it is open, and this figure can reach as high as 50; the majority of them are well over pension age and others with mobility problems. There is thus a high risk of heart problems even with those appearing to be in good health. It is hoped that the machine can be placed outside the main doors for access by the general public in the area as well as by members and guests in the Centre.

It must be noted that to provide the maximum benefit to the community (i.e. members of the public needing resuscitation after a heart attack) the defibrillator will need to be positioned outside Swan Mead for public access when the Centre is not open. This will require (a) permission from the landlord, and (b) the additional purchase of an all-weather case with an integral alarm to sound when it is opened and deter theft and / or vandalism. It will also need to be connected for providing an alert to the ambulance service if this is possible in the area.

## **Head Of Corporate Resources Comments**

- Independently examined accounts have been submitted for the year ending 31<sup>st</sup> March 2017 which show a deficit of £24,042.
- Total income was £325,091; mainly generated from Income from Charitable activities (£123,757), Donations (£102,916), Grants (£92,391), Membership fees (£3,820), Other trading activities (£2,104) and Investment income (£103).
- Total expenditure was £301,049; consisting of Staff related (£172,153) and Supplies and Services (£128,896).
- Balances held at the end of the period showed Net assets of £84,761, comprising of Tangible assets £1,091, Debtors £16,780, Cash £79,850 and Creditors (£12,960).

## **Corporate Grant Assessment Group's Evaluation Of The Project**

Age UK East Grinstead and District is currently in receipt of an MSDC Partnership Agreement Grant to provide a weekly 30 hour programme of day activities for older people, aged 50+ years and living independently in the town and surrounding area. They are also in receipt of a MSDC Community and Economic Development Grant of £3,500 to develop a Village Agents project. This application is for a defibrillator to be installed at Swan Mead Activity Centre in East Grinstead. The Assessment Group consider this a useful project which will assist residents and visitors of East Grinstead in a time of need.

*Overall Score: 8*

## **The Project Meets The Following Corporate Objectives**

**Strong and Resilient Communities** – The giving of this grant for a defibrillator will lessen the pressure on Council caregiving and attendance Services for those who suffer heart attacks by allowing speedier resuscitation and thus reducing the resultant damage to allow the victim to carry on a normal life.

The installation of a defibrillator at Swan Mead will allow an immediate response to any heart attack in the Centre or nearby, saving lives and reducing the probability of brain damage to those who survive attacks but have suffered reduced blood flow to the brain. This will reduce and possibly eliminate the burden of after care for heart attack survivors to the NHS and to the various Council Care Providers.

## **Recommendation**

**That the sum of £1,872 from the Community and Economic Development Fund to Age UK East Grinstead to purchase a defibrillator and housing to be installed at the Swan Mead Activity Centre.**

## **Community And Economic Development Grants Scheme \* new application**

<b>Name Of Organisation</b>	:	<b>Ardingly Parish Council</b>
<b>Purpose For Which Grant Is Sought</b>	:	<b>Refurbishment of public conveniences</b>
<b>Total Project Cost</b>	:	<b>£2,000</b>
<b>Amount Of Grant Sought</b>	:	<b>£1,500</b>
<b>Previous Grants</b>	:	<b>£5,000 – Zip Wire for Playground (2017) £4,593 – Ardingly Village Allotments (2015)</b>

### **Background Information**

Ardingly Parish Council owns Ardingly Recreation Ground which provides facilities for residents; local sports clubs; the primary school; walkers; and visitors. These facilities include a sports pavilion; public toilets; tennis courts; and children's playground. The Council also has its own allotments and current projects include the Ardingly Traffic Calming Scheme; refurbishment of the sports pavilion; and involvement with community projects. The Parish Council represents the interests of the local community. The Parish Council are also Custodian Trustees to Hapstead Hall, a village hall that is used by many of the community clubs and organisations.

The public toilets, situated on the Ardingly Recreation Ground are in need of some attention as they are not an attractive facility to use. The toilets need new doors, signage, a general paint and retiling. The facilities are used by residents, visitors to the village, people passing through the village on journeys and passing tradesman and are therefore of benefit not just to residents of Ardingly but generally many residents in the Mid Sussex area. The facilities will be made much more presentable and with better signage once the work is completed. The Parish Council spends approximately £3,000 - £4,000 on the maintenance of these facilities per annum. A specification of the works was attached with the application.

The Parish Council have made an assumption that the works will cost circa £2,000. They are applying for £1,500 and will contribute £500 themselves. Two quotations have been received to date, citing £2,452 and £2,376 inclusive of VAT.

### **Head Of Corporate Resources Comments**

Ardingly Parish Council is a statutory body and therefore it is not normal practice to comment on the organisations financial accounts.

## **Corporate Grant Assessment Group's Evaluation Of The Project**

The Corporate Grant Assessment Group feel that this project will benefit residents of Ardingly and the surrounding area by upgrading essential facilities which are open to everyone and very well used. This capital project cannot be funded through a Facility Grant as there are no suitable s106 funds available.

*Overall Score: 5*

### **The Project Meets The Following Corporate Objectives**

**Effective and Responsive Services** - We all need to use the toilet several times each day, this might be when we are away from our homes, at work, on holiday or simply commuting from place to place. The improved facilities will be much nicer for visitors and will enable users of the recreation to stay and play for longer.

### **Recommendation**

**That the sum of £1,500 from the Community and Economic Development Fund be agreed as a contribution toward refurbishment of the public conveniences in Ardingly.**

## **Community And Economic Development Grants Scheme \* new application**

**Name Of Organisation** : **Burgess Hill Community Radio**

**Purpose For Which Grant Is Sought** : **Studio set up costs**

**Total Project Cost** : **£5,981**

**Amount Of Grant Sought** : **£4,996**

**Previous Grants** : **None**

### **Background Information**

Burgess Hill Community Radio is an internet based community radio station that has been broadcasting since September 2016 (although they are anticipating to be granted an FM licence within the next two months). Over the last 12 months they have had over 15,000 listeners. They are staffed by local volunteers who provide a range of different programmes twenty-four hours per day.

Their current studio facility is a small office on the top floor of a serviced office building. The access is by three flights of stairs, with no lift, and is not DDA compliant. They want to encourage people with disabilities to broadcast or help in other ways, and need premises with level access. They already have one wheelchair-bound presenter who has to record his show in his own home using basic equipment and facilities. It is not efficient and it is difficult for him to feel part of the team. They have been offered the lease of an empty shop unit opposite the Help Point in Church Walk, Burgess Hill which allows level access. The premises has two rooms which would make ideal studios as well as a space for volunteers to work on other aspects of running a radio station, such as social media and sponsorship / advert sales.

The move to Church Walk, as well as providing better access would double their studio capability giving them an 'on-air' studio and, a training and production studio where they can teach new presenters and producers how to operate the equipment and to help them develop their presentation skills without the added pressure of being 'on-air'. This grant will be used to fund the purchase and installation of the infrastructure and equipment necessary to create a new studio facility and bring the existing equipment into operation at the new premises. A full list of equipment required was attached with the application and includes a burglar alarm to cover the entire premises.

### **Head Of Corporate Resources Comments**

- Unaudited accounts have been submitted for the year ending 5th April 2017 which show a deficit of £6,165.

- Total receipts were £3,962; mainly generated from Sales (£2,912) and Donations (£1,050).
- Total payments were £10,127; consisting of Supplies and Services (£10,127).
- Balances held at the end of the period showed Net Liabilities of £6,165, comprising of Tangible assets £3,830, Debtors £1,152, Cash £81 and Creditors (£11,228).

### **Corporate Grant Assessment Group's Evaluation Of The Project**

This application is to improve and enhance the radio studio for Burgess Hill Community Radio, which benefits the southern area of the District. This project will enhance and extend their existing services and make the facilities more accessible. The Assessment Group consider this a useful project which will help the organisation to develop and more sustainable in the longer term.

The accounts show a deficit which is attributed to project start-up costs for equipment (funded through a loan by from the Directors) and the slow build-up of advertising and revenue. The organisation has already secured £1200 per annum in sponsorship to cover the increase in the annual rent and is confident that revenues will increase.

*Overall Score: 8*

### **The Project Meets The Following Corporate Objectives**

**Sustainable Economic Growth** – Community groups can advertise their events, giving them greater coverage and potentially higher income. In addition they have the ability to connect with the housebound and those disconnected to be aware of what is happening in the community. Local businesses can advertise at much lower rates than elsewhere and, with local programmes aimed specifically at the communities in south Mid Sussex, any income generated by increasing local expenditure will be contained largely within the district.

**Strong and Resilient Communities** – Frequently community radio is seen as putting the heart in the community as it provides a cohesive effect bringing local groups and businesses together. Their programme of involving local groups, organisations and businesses can better be achieved with two studios. In addition, they work closely with all public authorities in the area to help them achieve their aims. An example of this is the BHTC Mayor's Blog and the health work they are doing with the MSDC Wellbeing Team.

### **Recommendation**

**That the sum of £4,996 from the Community and Economic Development Fund be agreed to purchase and install the infrastructure and equipment to create a new radio studio.**

## **Community And Economic Development Grants Scheme \* new application**

<b>Name Of Organisation</b>	:	<b>Creatives Across Sussex CIC</b>
<b>Purpose For Which Grant Is Sought</b>	:	<b>Willow Fest</b>
<b>Total Project Cost</b>	:	<b>£ 4,900</b>
<b>Amount Of Grant Sought</b>	:	<b>£ 4,900</b>
<b>Previous Grants</b>	:	<b>None</b>

### **Background Information**

Creatives Across Sussex work strategically with local, regional and national partners to enable and deliver cultural initiatives. They work in partnerships to create high-quality arts projects with communities in Sussex.

Following discussions at multi agency meetings in which the lack of community engagement in the Willow Way area was highlighted, Creatives Across Sussex are seeking to deliver an event in Willow Way (Hurstpierpoint) aimed at targeting isolation and initiating engagement with young people in stimulating activities.

This grant will be used to develop a one-off participatory arts project for families to include theatre, arts and crafts and music which will provide an opportunity for informal consultation with resident of all ages. The activities will provide a platform for relaxed, unstructured conversations to learn from residents what they feel they need in the area.

The information will be used to create a larger-scale Arts Engagement Project during the school summer holidays in 2018 and will help to identify a group of local residents who might be interested in taking on roles to create and promote local projects. This project will be separately funded through an Arts Council bid and financial contributions from partners.

Creatives Across Sussex are actively working with the Council's Community Services Team and Clarion Futures Communities to ensure the project works alongside the other initiatives and becomes sustainable in the longer term.

The project will be monitored and evaluated using a variety of methods including, discussion meetings, recordings, film and photographs, attendance records, demographic information on those who attend and surveys for qualitative feedback.

### **Head Of Corporate Resources Comments**

- Unaudited accounts have been submitted for the year ending 31st March 2016 which show a deficit of £1,707.

- Total income was £125,475; mainly generated from Grants (£104,425), Local Authority (£14,455), Management fee (£6,525) and Interest (£70).
- Total expenditure was £127,182; consisting of Supplies and Services (£127,182).
- Balances held at the end of the period showed Net assets of £1,000, comprising of, Debtors £201, Cash £8,387 and Creditors (£7,588).

### **Corporate Grant Assessment Group's Evaluation Of The Project**

Willow Way has been identified through multi agency discussion as an area that needs improved engagement with young people and the wider community. Previous initiatives had been well supported by residents of all ages and the lack of current provision shows a need for a short term as well as a longer term plan of events.

The project will impact on a significant number of residents in an area previously identified as a Think Family area and is still considered an area of need. Although Hurstpierpoint is a thriving village with various opportunities available for young people including sports and arts, there is evidence to suggest that residents in Willow Way do not tend to take part and this project therefore aims to build community relations and local confidence.

The Assessment Group considers that a grant for this event will have a wide and significant impact on the community and recommends an award of the full amount requested.

*Overall score: 11*

### **The Project Meets The Following Corporate Objectives**

**Effective and Responsive Services** - The project aims to bring together existing partners working within the community for the benefit of the local residents. The long term aim is to create and mentor a group of people from within the community who are willing to act as leaders for future projects.

**Strong and Resilient Communities** - The project aims to address needs for community cohesion, activities for young people, isolation of both young parents and older people. It aims to offer new ways of understanding and enjoying the neighbourhoods, broadening perspectives of residents, forge new partnerships to act as a basis for cultural activities, empower local champions, enable skills development, inspire active lives and encourage aspiration.

### **Recommendation**

**That the sum of £4,900 from the Community and Economic Development Fund be agreed to deliver a community arts project working with the residents of Willow Way area.**



## **Community And Economic Development Grants Scheme \* new application**

**Name Of Organisation** : **Cuckfield Parish Council**

**Purpose For Which Grant Is Sought** : **Commemorative Sculptured Bench**

**Total Project Cost** : **£3,000**

**Amount Of Grant Sought** : **£3,000**

**Previous Grants** : **None**

### **Background Information**

Cuckfield Parish Council looks after the facilities in Cuckfield, including: cemetery; skate park; open spaces; public toilets; lights; allotments etc.

The application is for funds to install a commemorative sculpture in the form of a feathered bench. The material will be galvanised steel with a zinc spray. This will be situated in the area of the cemetery where the unmarked graves of the stillborn babies delivered at Cuckfield Hospital have been buried over many years up to the early 1990s. There is currently no public marker at the cemetery to acknowledge the presence of these babies. Recent publicity has produced a lot of public interest and support, with many people only now discovering where their baby is.

Cuckfield Parish Council along with Cuckfield Museum and the Mayor of Cuckfield are keen to see this sculpture installed. This exciting sculpture will be commissioned by Christian Funnel, a Sussex based sculptor, who recently completed 'The Shoal', Seaford's community bench, in the spring of 2017, on Seaford's Pier Close. This has become an iconic attraction for Seaford, organised by Seaford Town Council. We hope this will become a similar draw for Cuckfield, especially providing a place for grieving parents to focus on when visiting the Cemetery. The feathered bench will cost in the region of £3,000 plus installation fees.

### **Head Of Corporate Resources Comments**

Cuckfield Parish Council is a statutory body and therefore it is not normal practice to comment on the organisations financial accounts.

### **Corporate Grant Assessment Group's Evaluation Of The Project**

Cuckfield Museum researched the cemetery records held for the stillborn babies buried within the cemetery, and the number is in excess of 500. A recent article in the Mid Sussex Times has generated a lot of interest from families who experienced a loss and who only now have discovered their child was buried.

The discovery of the location of these babies has already created much happiness for those families who, until now, have never known where the baby was taken. It is important to publicise and commemorate these babies, to ensure they are not forgotten, as well as providing a place to mourn and for reflection, the proposed sculptured bench should be a good project to acknowledge the history of the location.

*Overall Score: 6*

### **The Project Meets The Following Corporate Objectives**

**Strong and Resilient Communities** - This sculpture is about the community, not only to those who have been directly affected by the tragedy of losing a baby, but also to create community awareness of the babies that are buried within the Cemetery. Historically this has been an open secret with very few people being aware of what happened to their baby after it was born. The aim of installing a commemorative bench is to broaden the awareness of the babies, and what happened to them. It is about creating a place for people to mourn and remember their loved ones.

### **Recommendation**

**That the sum of £3,000 be agreed as a grant to Cuckfield Parish Council towards the cost of a commemorative sculptured bench located within Cuckfield Cemetery.**

**Facility Grant made up of the following Section 106 Public Art contributions - £73 (P35/688 Land at Chatfield Road) and £2,927 (P35/708 Land at Bylanes Close).**

<b>Name Of Organisation</b>	:	<b>Disability Access – East Grinstead Area</b>
<b>Purpose For Which Grant Is Sought</b>	:	<b>Advice on disability matters</b>
<b>Total Project Cost</b>	:	<b>£5,000</b>
<b>Amount Of Grant Sought</b>	:	<b>£1,000</b>
<b>Previous Grants</b>	:	<b>2017 - £1,000 - Overheads</b> <b>2016 - £1,000 - Overheads</b> <b>2015 - £1,000 - Overheads</b> <b>2014 - £800 - Overheads</b>

### **Background Information**

Disability Access promotes the rights and interests of disabled people and works to ensure that they are not discriminated against with regard to access to and use of commercial and public services and premises. Membership is free of charge and has increased to 200.

The group works with local planning authorities to ensure that commercial applications do not infringe disability legislation. They also work closely with highways authorities, transport providers and facilities to ensure access opportunities for all.

Disability Access runs a Free Loan Service for mobility equipment including electric scooters, manual wheelchairs and other mobility equipment which is valued by users and carers. They also work in cooperation with WSCC Library Service and the East Grinstead Visually Impaired Readers Group which meets at the library every month. The Group funds purchase of equipment and taxi transport to and from meetings for members.

The Group provides advice to disabled people on equality issues and advice to the providers of goods and services, including the District Council. The grant will enable them to continue their support for disabled people and maintain an office which is open four mornings a week, staffed entirely by volunteers.

They have secured £300 from East Grinstead Town Council. The Group accepts donations from local organisations and individuals. The Group continues to organise other fundraising efforts including, in the last year, the Waitrose 'Charity of the Month' collection.

### **Head Of Corporate Resources Comments**

- Unaudited accounts have been submitted for the year ending 31<sup>st</sup> March 2017 which show a surplus of £6,236.

- Total income was £13,391; mainly generated from Grants (£12,719) and Donations (£672).
- Total expenditure was £7,155; consisting of Supplies and Services (£7,155).
- No Balance Sheet was provided.

### **Corporate Grant Assessment Group's Evaluation Of The Project**

Disability Access reviews the weekly planning applications list published by the Council and routinely comments on commercial applications. They act as a consultee to represent the views of people with disabilities and as such are a valuable resource. They also provide equipment and support for people with disabilities and opportunities for them to take part in social activities.

*Overall Score: 7*

### **The Project Meets The Following Corporate Objectives**

**Financial Independence** - Any assistance to disabled people and their carers which increases their mobility and ability to get out and about also potentially improves their financial independence. Their free Mobility Equipment Service directly assists in providing a cost effective substitute for buying or renting with the advantage of a flexible and friendly Service.

**Effective and Responsive Services** - Their aim is to be responsive and effective to all enquiries for advice, help and services. They also do all they can to ensure that, when they make representations to service providers, local authorities and transport providers, their members concerns are addressed in an effective and timely manner.

**Sustainable Economic Growth** - They consider that the Mobility Equipment Loan Service provides a means to extend the life of equipment which may otherwise be left in a state of disuse. It is a fact that such equipment is not always required for an extended period due to deteriorating health of the user and their service provides a means for it to be donated for extended use.

**Strong and Resilient Communities** - Improving access and facilities for disabled people and those with mobility problems promotes more healthy lifestyles by increasing physical activity and social contacts. This is also very important in improving the lives of carers. Their efforts in helping to provide safer and cleaner neighbourhoods, for example dropped kerbs, access to bus stops, control of pavement parking and clutter, and other general access issues contribute to improving communities.

### **Recommendation**

**That the sum of £1,000 from the Community and Economic Development Fund be agreed as a grant to Disability Access – East Grinstead to provide advice on disability matters.**

## **Community And Economic Development Grants Scheme \* new application**

**Name Of Organisation** : **East Grinstead Cricket Club**

**Purpose For Which Grant Is Sought** : **Upgrade cricket practise nets**

**Total Project Cost** : **£ 4,445**

**Amount Of Grant Sought** : **£ 4,000**

**Previous Grants** : **2013- £16,918 Cricket nets and equipment**  
**2013- £2,041 New cricket nets**  
**2016- £5,000 Refurbish cricket squares**

### **Background Information**

East Grinstead Cricket Club is run by volunteers and provides the opportunity for anyone from the local community of any age or gender to experience and participate in the game of cricket at a level they feel comfortable with. There is a strong emphasis on juniors, male and female and the club runs league teams in many local Sussex and Surrey Leagues. The coaching schemes are open to members of other clubs. The Club was awarded the highly respected ECB ClubMark accreditation in 2007.

The Club is seeking funds to upgrade and make the practice nets safer for use by all. The current nets have suffered vermin damage and are not fit for purpose and due to the amount of coaching taking place simultaneously, the nets need to be safe and secure to prevent someone being struck by a stray cricket ball.

The club has seen a significant rise in the number of teams and the success of the ALL STARS programme has led to a rise in the demand for the facilities.

The success of the project will be monitored by the numbers attending the coaching sessions and the levels of player retention. The secure nets will be assessed after a season on their safety and effectiveness.

### **Head Of Corporate Resources Comments**

- Unaudited accounts have been submitted for the year ending 30th September 2017 which show a deficit of £1,052.
- Total income was £39,869; mainly generated from Subscriptions (£16,168), Advertising / Fundraising (£13,953) and Grants (£9,748).
- Total expenditure was £40,921; consisting of Supplies and Services (£40,921).
- Balances held at the end of the period showed Net assets of £17,430 comprising of Debtors £987 and Cash £16,443.

## **Corporate Grant Assessment Group's Evaluation Of The Project**

The Club has a wide appeal and its facilities are popular with teams across Sussex. The Assessment Group feel that it is important to support local sports clubs to ensure that residents (particularly young people) have access to quality coaching delivered on fit for purpose facilities.

East Grinstead Cricket Club is unable to apply for a Facility Grant as they do not have security of tenure in their own right as they are based at East Grinstead Sports Club. East Grinstead Sports Club has submitted a Facility Grant application for premises improvements, including cricket pitch drainage.

It is suggested that this grant be considered alongside the Facility Grant application and awarded as part of the part of the grant to the sports club, using S106 funds (see Appendix A).

*Overall Score: 7*

### **The Project Meets The Following Corporate Objectives**

**Financial Independence** - East Grinstead Cricket Club is totally self-funding and the grant will help to sustain this.

**Strong and Resilient Communities** - The aim is to train and retain members, male and female, to ensure the club is sustainable for the long-term future. Many of the players in the senior teams have come through the junior training programme.

### **Recommendation**

**That the sum of £4,000 be agreed as a grant to East Grinstead Sports Club to upgrade the East Grinstead Cricket Club practise nets**

**Facility Grant made up of the following Section 106 Formal Sport contributions - £1,200 (P35/529 Land at 164-172 Holtye Road) and £2,800 (P35/501 Mariners and Redwood, Lewes Road).**

## **Community And Economic Development Grants Scheme \* new application**

<b>Name Of Organisation</b>	:	<b>East Grinstead Town Council</b>
<b>Purpose For Which Grant Is Sought</b>	:	<b>Family Events Programme 2018</b>
<b>Total Project Cost</b>	:	<b>£30,000</b>
<b>Amount Of Grant Sought</b>	:	<b>£5,000</b>
<b>Previous Grants</b>	:	<b>£4,000 – Summer Events Programme (2017) £4,000 – Summer Events Programme (2016) £47,302 – St Swithuns Church Wall (2015) £2,500 – Summer Music Concert (2015)</b>

### **Background Information**

The Town Council promotes East Grinstead and provides local services including: allotments; cemeteries; town events; tourism services; supports local charities; liaises with statutory services for the good of the town; statutory consultee for local matters; undertakes minor works; highways via contracts with WSCC and community via contracts with MSDC (graffiti removal); provides litter bins; notice boards; street furniture; maintains buildings for community hire (East Court and Old Court House); maintains Town Clock; the McIndoe Statue; flower beds; and civic planting.

East Grinstead Town Council intends to deliver a programme of free family Events throughout the year from April – November 2018. These will include the 'East Court Live' outdoor summer concerts, 'Feast Grinstead' a local produce and wine festival and Christmas celebrations - the Rotary tree of lights switch, the Town Council lights switch on and the High Street traders 'Big Reveal' late night shopping event.

These Events are well established and have grown in popularity. They are expected to attract 1,600-2,000 people per event, most of whom are East Grinstead residents.

The programme of Events costs £30,000 in total which is broken down as £8,000 for East Court Live, £2,000 for Feast Grinstead and £20,000 for Christmas Events. The Town Council has secured £25,000 through their budgets and is seeking a contribution of £5,000.

The Events will be marketed through posters, banners, the Town Council's website, local press and radio, social media and direct mail with schools and local groups.

## **Head Of Corporate Resources Comments**

East Grinstead Town Council is a statutory body and therefore it is not normal practice to comment on the organisations financial accounts.

## **Corporate Grant Assessment Group's Evaluation Of The Project**

These are annual events that build on the success of previous years. The Corporate Grant Assessment Group feel that this project will benefit residents of East Grinstead and the surrounding area by providing a year round programme of free family events that are fun, accessible and open to all sections of the community.

*Overall Score: 6*

## **The Project Meets The Following Corporate Objectives**

**Sustainable Economic Growth** - Additional outdoor community events, family fun days and entertainment are free of charge. This allows attendance by everyone. The entertainment events again provide an opportunity for all ages to be involved. Provided by the Town Council and financially supported by MSDC this is good community leadership, listening to the community and meeting their needs. The Events are diverse allowing something for everyone to engage with, whilst experiencing good quality entertainment locally. The Feast Event will show case local providers of food and drink, artisan producers and local businesses encouraging the community to shop local. This supports the local businesses leading to an increased sustainable local economy.

**Strong and Resilient Communities** – These Events will lead to promotion of the town and community which in turn will promote and enhance a strong and resilient community. The Feast Grinstead will help to encourage home cooking through demonstrations and introducing new ingredients and promoting culinary adventures and a healthy seasonal diet. Encouraging community and discouraging anti social behaviour through joint pleasurable experiences.

## **Recommendation**

**That the sum of £5,000 from the Community and Economic Development Fund be agreed as a contribution toward an annual programme of free family events in East Grinstead.**



## **Community And Economic Development Grants Scheme \* new application**

<b>Name Of Organisation</b>	:	<b>East Grinstead Town Council</b>
<b>Purpose For Which Grant Is Sought</b>	:	<b>World War 1 Centenary Events</b>
<b>Total Project Cost</b>	:	<b>£4,000</b>
<b>Amount Of Grant Sought</b>	:	<b>£2,000</b>
<b>Previous Grants</b>	:	<b>£4,000 – Summer Events Programme (2017) £4,000 – Summer Events Programme (2016) £47,302 – St Swithuns Church Wall (2015) £2,500 – Summer Music Concert (2015)</b>

### **Background Information**

The Town Council promotes East Grinstead and provides local services including: allotments; cemeteries; town events; tourism services; supports local charities; liaises with statutory services for the good of the town; statutory consultee for local matters; undertakes minor works; highways via contracts with WSCC and community via contracts with MSDC (graffiti removal); provides litter bins; notice boards; street furniture; maintains buildings for community hire (East Court and Old Court House); maintains Town Clock; the McIndoe Statue; flower beds; and civic planting.

The Town Council wishes to commemorate the centenary of the end of WWI with two public events. Armed Forces Day is regularly celebrated in the town with a Service of Remembrance at East Court followed by exhibitions and demonstrations. This year in addition; to emphasise the importance of the year, both locally and nationally, the Town Council wants to include activities to create a more immersive and educational experience for families, with the addition of an historical re-enactment and children's activities.

East Grinstead's Remembrance Sunday Service at the War Memorial in the historic High Street has been growing in size year by year. The Service in 2014 saw a huge increase in numbers and an uplift is expected in 2018. This year there is a call for towns to join with the National Beacon Lighting Event during the evening of 11th November 2018.

East Grinstead Town Council is mindful of the aging population who will wish to attend both events and feel that it will be difficult to expect the older generation to turn out for both, especially in this winter month in view of the 7p.m. lighting time. The Town Council plans to allow residents to feel part of both celebrations by having a live video feed of the beacon (to be lit earlier) and the Service at East Court relayed to the High Street. They therefore require technical equipment and expertise for a two location event. A grant from Mid Sussex would enable them to

build on the current events and deliver a special commemoration of this important historic year in an enhanced and dignified way.

The Programme of Events costs £4,000 in total which is broken down as £2,000 for each event. The Town Council has secured £2,000 through their budgets and is seeking a contribution of £2,000.

The Events will be marketed through posters, banners, the Town Council's website, local press and radio, social media and direct mail with schools and local groups.

### **Head Of Corporate Resources Comments**

East Grinstead Town Council is a statutory body and therefore it is not normal practice to comment on the organisations financial accounts.

### **Corporate Grant Assessment Group's Evaluation Of The Project**

Applicants are generally expected to complete one project before applying for another grant. However as this is a significant date to commemorate and a one-off event the Corporate Grant Assessment Group feels that this project is worthy of support and a second award is appropriate in this instance.

*Overall Score: 6*

### **The Project Meets The Following Corporate Objectives**

**Strong and Resilient Communities** – These Events offer promotion of the town which in turn will promote and enhance a strong and resilient community. Using local businesses where additional expertise is required will lead to an increased sustainable local economy and engaging with local groups to deliver the projects builds strong community connections. Putting on free and diverse events allows attendance by everyone, in turn discouraging anti social behaviour through joint educational and thought provoking, safe experiences locally by instilling a sense of pride.

### **Recommendation**

**That the sum of £2,000 from the Community and Economic Development Fund be agreed as a contribution towards two events to be held in East Grinstead to commemorate the centenary of the end of World War 1.**

## **Community And Economic Development Grants Scheme \* new application**

<b>Name Of Organisation</b>	:	<b>Experience Mid Sussex (c/o Borde Hill Gardens)</b>
<b>Purpose For Which Grant Is Sought</b>	:	<b>Joint marketing campaign</b>
<b>Total Project Cost</b>	:	<b>£ 4,500</b>
<b>Amount Of Grant Sought</b>	:	<b>£ 3,000</b>
<b>Previous Grants</b>	:	<b>2017 - £2,500 Promotional video</b>

### **Background Information**

Experience Mid Sussex, set up in 2015, comprises of the finest venues, hotels and attractions in the region. The organisation aims to drive tourism in the region by attracting new visitors to Mid Sussex, referring visitors from one of the member organisation to another as well as generating visits from local residents.

Current membership includes Borde Hill Garden, Wakehurst Place, High Beeches Garden, South Lodge Hotel, Ockenden Manor Hotel, Gravetye Manor Hotel, Hickstead All England Showground, Ridgeview Wine Estate, Bolney Wine Estate, Kingscote Wine Estate and Bluebell Railway. Bluebell Wine Estate is also planning to join in 2018.

The Group are seeking funds to work together to promote Mid Sussex venues and visitor attractions through the purchase of marketing tools to increase their exposure through social media and printed advertising. They have engaged a marketing expert to help them devise a marketing plan and have all contributed to secure match funding of £1,500 for the joint campaign, from their own resources.

The marketing campaign will include a targeted digital advert, inclusion in the quarterly Tourism South East E-newsletter and a headed banner on the website, participation in Meet Beyond London to promote Mid Sussex as business tourism destination and a Royal Mail leaflet drop to distribute a jointly produced flyer to households in specific post code areas.

### **Head Of Corporate Resources Comments**

- Unaudited accounts have been submitted for the year ending 31st December 2016 which show a surplus of £1,881.
- Total income was £5,792; mainly generated from Grants (£2,917) and Membership (£2,875).
- Total expenditure was £3,911; consisting of Supplies and Services (£3,911).

- Balances held at the end of the period showed Net assets of £1,927, comprising of Cash £1,927.

### **Corporate Grant Assessment Group's Evaluation Of The Project**

The Assessment Group recognise the key role Experience Mid Sussex plays in the District to promote tourism and provide leisure facilities for local residents. The group comprises of 12 organisations that employ local residents and offer services to local people, working in partnership to positively impact on the District. Tourism makes a significant contribution to the local economy and the Assessment Group would like to support the further development of this group. The lead applicant is a registered charity, the project meets the assessment criteria and is recommended for funding.

*Overall Score: 7*

### **The Project Meets The Following Corporate Objectives**

**Sustainable Economic Growth** – Through their joint offer and a collaborative marketing campaign, the group aims to make local residents aware of the leisure options available on their door-steps and attract visitors from further afield.

### **Recommendation**

**That the sum of £3,000 from the Community and Economic Development Fund be agreed as a contribution towards a joint marketing campaign to promote Experience Mid Sussex.**

## **Community And Economic Development Grants Scheme \* new application**

<b>Name Of Organisation</b>	:	<b>Fixers – Public Service Broadcasting Trust</b>
<b>Purpose For Which Grant Is Sought</b>	:	<b>Youth and Mental Health Project</b>
<b>Total Project Cost</b>	:	<b>£ 4,972</b>
<b>Amount Of Grant Sought</b>	:	<b>£ 4,972</b>
<b>Previous Grants</b>	:	<b>None</b>

### **Background Information**

Fixers is a champion of youth social action. It recruits young volunteers to build unique projects around issues that matter most to them, including mental health stigmas, raising awareness of physical disabilities and LGBTQ bullying. Their projects support young people to campaign about the things they care about to their local community. Fixers is a national charity but all projects work to address local issues and benefit local people. The organisation has an established relationship with ITV news and a project is broadcast every month.

The organisation is seeking funds to deliver a project in Mid Sussex to address mental health and wellbeing in the community to be led by young people, based on their personal experience.

A Young People's Coordinator will make contact with young people and help them decide on the project topic and build a plan for delivery. The aim is to identify what needs to be fixed based on their experiences, why change is needed and identify who needs to hear their voice. During the process, the young people will be helped to establish connections with organisations in their community. The young people will work with the Creative Resource Team to produce the project resource: this could be a film, poster campaign, leaflet app or any other format. The project will be launched with a special event in Mid Sussex and the resources produced by the young people will be disseminated through social media channels and many of their projects go on to be featured in local and national media.

In-depth studies have identified a lack of opportunity for young people from marginalised and vulnerable groups to take part in social action for tackling issues. The project is designed to provide a platform through which to campaign about the things they care about. The project will be monitored with a log of the young people's progress throughout the project. An end-of-project evaluation will look back on the young people's involvement, assess the impact, reflect on their successes and understand the personal development they have undertaken. The project will be overseen by the Director of Communications and Creative Lead.

## **Head Of Corporate Resources Comments**

- Audited accounts have been submitted for the year ending 31st March 2016 which show a deficit of £257,154.
- Total income was £2,783,966; mainly generated from Fixers (£2,439,094), Donations and Legacies (£344,235) and Investment income (£637).
- Total expenditure was £3,041,120; consisting of Staff related (£2,093,743) and Supplies and Services (£947,377).
- Balances held at the end of the period showed Net liabilities of £66,154, comprising of Tangible assets £30,230, Debtors £55,244, Cash £5,608 and Creditors (£157,236).

Although the accounts show a significant deficit, the organisation has filed more recent accounts with the Charities Commission which show an improving, though still uncertain, financial situation. The Head of Corporate Resources considers the financial risk to the Council to be limited particularly as grant payments are made in arrears, on receipt of evidence of project expenditure.

## **Corporate Grant Assessment Group's Evaluation Of The Project**

Young people's mental health and wellbeing has been identified as a key need in the District and the project is designed to co-produce a resource that delivers messages on what is important to young people. The Assessment Group feel that the project will enable young people to explore mental health issues with a positive outcome and use the outcomes to benefit the wider community. The project meets the assessment criteria and is recommended for funding.

*Overall Score: 11*

## **The Project Meets The Following Corporate Objectives**

**Sustainable Economic Growth** – The project will give young people the vital skills and support they need to be members of society. Young people will be supported into employment by developing employability skills and broadening their networks.

**Strong Resilient Communities** –The benefits will be targeted towards the local community as well as participants and encourage good mental wellbeing practice and encourage people to speak out and feel less isolated by mental health struggles. The project will also draw together different groups and organisations into a conversation with local young people helping to strengthen communities.

## **Recommendation**

**That the sum of £4,972 from the Community and Economic Development Fund be agreed as a grant to the Public Service Broadcasting Trust for a Youth and Mental Health Project on the condition that they present their proposals to the Better Young Lives Network Group.**

## **Community And Economic Development Grants Scheme \* new application**

<b>Name Of Organisation</b>	:	<b>Grace Eyre Foundation</b>
<b>Purpose For Which Grant Is Sought</b>	:	<b>Friendship Group for people with learning disabilities</b>
<b>Total Project Cost</b>	:	<b>£ 11,887</b>
<b>Amount Of Grant Sought</b>	:	<b>£ 5,000</b>
<b>Previous Grants</b>	:	<b>None</b>

### **Background Information**

Grace Eyre aims to deliver a suite of Services so that adults with learning disabilities can gain the skills, knowledge and independence to achieve their dreams. The organisation currently works across Brighton & Hove, East Sussex, Lambeth, Hammersmith and Fulham, Kensington and Chelsea, Westminster and West Sussex. Their Services include Supported Living to support people living on their own or in shared accommodation; Shared Lives where people with learning disabilities live within a carer's home and a range of social activities. They also provide affordable, secure homes for rent and have a community theatre where users can gain work skills.

The organisation is seeking funds to set up a Friendship Group in Mid Sussex. Evidence from their existing service users suggests that people with learning disabilities find it difficult to make and meet friends and participate fully in community life, often leaving them feeling lonely and frustrated. The Friendship Group will be a one year project led by people with disabilities and volunteers to support and co-ordinate meet ups. The project will employ one part-time Project Manager without learning disabilities and a person with learning disabilities as a part-time Project Assistant.

The Project will be monitored and evaluated by measuring the changes in people's knowledge, skills and attitudes via pre and post questionnaires and informal observation, along with audio visual material produced by participants. The applicant has indicated they will raise the match funding needed to deliver the Project through grants from a variety of Trusts and Foundations and based on their successful track record this should be achievable.

### **Head Of Corporate Resources Comments**

- Independently audited accounts have been submitted for the year ending 31<sup>st</sup> March 2017 which show a deficit of £78,741.
- Total income was £5,794,273; mainly generated from Charitable activities (£5,221,198), Donations (£194,651), Grace Eyre Housing CIC (£352,138), Purple Playhouse Theatre CIC (£22,514), and Investment income (£3,772).

- Total expenditure was £5,873,014; consisting of Staff related (£3,324,027), Supplies and Services (£2,531,177) and Premises related (£17,810).
- Balances held at the end of the period showed Net assets of £1,809,270, comprising of Tangible Assets £1,874,007, Debtors £583,912, Cash £633,375, Creditors (£584,663) and Creditors due after more than 1 year (£697,361).

Although there is a deficit for the year of £78,741, the organisation has unrestricted reserves of £1.37M. The Accounts do not point to one factor causing the overspend and while balancing the budget is necessary for the organisation long term, they have sufficient reserves to not make it a short/medium term concern.

### **Corporate Grant Assessment Group's Evaluation Of The Project**

There are currently few friendship groups or befriending groups available for people with learning disabilities in Mid Sussex and the Assessment Group feel that it would benefit the District to be able to offer more Services to residents with learning disabilities. The Friendship Group will be user led and free to join and is recommended for funding.

*Overall Score: 10*

### **The Project Meets The Following Corporate Objectives**

**Strong and Resilient Communities** – The project aims to provide a consistent and reliable source of friendship for people with learning disabilities. The activities will enable people to take part in sports and active lifestyle choices that improve their physical health and emotional well-being leading to long-term sustainability and true independence.

### **Recommendation**

**That the sum of £5,000 from the Community and Economic Development Fund be agreed as a grant to Grace Eyre to set up a Friendship Group for people with learning disabilities**



## **Community And Economic Development Grants Scheme \* new application**

<b>Name Of Organisation</b>	:	<b>Haywards Heath Cricket Club</b>
<b>Purpose For Which Grant Is Sought</b>	:	<b>Flat Sheet Pitch Cover</b>
<b>Total Project Cost</b>	:	<b>£840</b>
<b>Amount Of Grant Sought</b>	:	<b>£840</b>
<b>Previous Grants</b>	:	<b>£1,266 – Groundsman's equipment (2017)</b> <b>£1,194 – Mobile cricket net (2016)</b>

### **Background Information**

Haywards Heath Cricket Club is based at Clair Hall, it was founded in 1897 and has a thriving colts section (Reception to Year 12) and enter seven Teams in the North & Mid Sussex Junior Cricket League and two Senior Teams that compete in the Sussex Premier Cricket League, plus a 3rd XI in the Mid Sussex Stoner Conference. The Sunday and Midweek XIs play friendlies, entertain tourists and social sides throughout the summer.

Haywards Heath Cricket Club holds the ECB/Sport England Club Mark Accreditation. This Scheme is a national programme that recognises good practice in a number of areas such as Child Welfare. A club that has been awarded Club Mark has high standards of child protection and safety, quality coaching, equal opportunities and good management.

The District Council is responsible for maintenance of the outfield and the Club is responsible for maintaining the cricket table. The Club is seeking a grant toward the cost of a ground sheet cover which will make the job of their voluntary groundsman easier and more effective. The old cover leaks in a number of places and despite consistent repairs, water continually gets on to the prepared pitches and this requires attention not only before being used, but also afterwards when individual divots made on the softer surface each need raising with a screwdriver and soil, and further rolling if the pitch is to be reused.

The Club has recently invested considerable sums in ground (square) renovation and in more training equipment and is starting to build a cash reserve against contingences (such as the old roller needing replacement).

### **Head Of Corporate Resources Comments**

- Unaudited accounts have been submitted for the year ending 31<sup>st</sup> October 2017 which show a surplus of £11,744.
- Total income was £41,985; mainly generated from Social and Fundraising (£14,526), Subscriptions (£11,373), Sponsorship (£5,710), Grants (£5,283),

Match Funds & Indoor nets (£4,127), Gift Aid (£476), Advertising (£390) and Donations (£100).

- Total expenditure was £30,241; consisting of Supplies and Services (£29,394) and Premises related (£847).
- Balances held at the end of the period showed Net assets of £14,155, comprising of Cash £14,155.

### **Corporate Grant Assessment Group's Evaluation Of The Project**

The Assessment Group feels that this modest grant toward a new flat sheet pitch will have a big benefit. It will greatly improve the provision of training and match facilities for the both children and adults by ensuring that prepared grass pitches on the square stay can be adequately protected during periods of bad weather.

*Overall Score: 7*

### **The Project Meets The Following Corporate Objectives**

**Strong and Resilient Communities** - Club members undertake many voluntary roles in maintaining the Clubhouse and Clair Park itself as well as offering local children and adults the opportunity to participate and spectate whether in training or matches. By participating in cricket within an organised club environment, local children develop fitness and stamina, balance and coordination, social skills, team building skills and personal responsibility. Haywards Heath Cricket Club has around 15% of its juniors classified as non-white and a significant number of senior players. Women's cricket is also growing quickly throughout the country and the club has both female junior and senior players that play alongside male juniors and seniors.

**Effective and Responsive Services** - The cover will last for a number of years and so is an extremely efficient contribution to the health of the club and to the services that the club provides for the local children and the wider community.

### **Recommendation**

**That the sum of £840 from the Community and Economic Development Fund be agreed as a grant to Haywards Heath Cricket Club towards a flat sheet ground cover.**

## **Community And Economic Development Grants Scheme \* new application**

<b>Name Of Organisation</b>	:	<b>Haywards Heath Town Council</b>
<b>Purpose For Which Grant Is Sought</b>	:	<b>South Road tree planters</b>
<b>Total Project Cost</b>	:	<b>£20,000</b>
<b>Amount Of Grant Sought</b>	:	<b>£10,000</b>
<b>Previous Grants</b>	:	<b>£300 – Hanging Baskets Planting (2017) £500 – Sport Taster Day (2016) £500 – Jubilee Gardens Upgrade (2016) £750 – Peace Garden Memorial (2015)</b>

### **Background Information**

Haywards Heath Town Council provides statutory and discretionary services to the residents of Haywards Heath, including Civic duties for the Town.

Haywards Heath Town Council, subject to highways authority approval and consultation with shop holders, wishes to undertake a project to green South Road in Haywards Heath through the introduction of 36 trees, which will be placed at 1.5 meter intervals (being planted at a height of 4m growing to around 8m high) along each side of the road on the public footpath.

These trees will be placed in specially designed troughs and the trees will be suitable for placement on the public highway. At the present time it is known, in line with highways regulations, that the troughs can be placed along South Road so public consultation and funding is the next step. The project aims to make the road more appealing to visitors to the Town Centre who use the shops and be a starting point to enable a change of the Town Centre street scene due to changes in its use resulting from the Haywards Heath relief road opening.

Feedback from shop holders will also be sought at the consultation stage and after the trees have been placed to see if there are any upwards trends in spend and footfall within the Town Centre. The application states that the cost of the project is £20,000, and that HHTC has allocated £10,000 through the precept in its 2018/2019 budget as 50% of the funding.

Haywards Heath Town Council believes that there is a need to change the dynamics of South Road to make people want to visit and stay in the Town Centre. This project has been adopted by the Town Council as part of its aspirational 'Art of the Possible' strategy and the regeneration of South Road is also a priority in the West Sussex County Council Haywards Heath Transport Study (Atkins Report); with suggested public realm improvements to South Road, resulting from the study, being included in the MSDC District Plan infrastructure

delivery plan as a grade 1 priority. The Haywards Heath Transport Study went out to full consultation with stakeholders and was agreed through a three tier working group (WSCC/MSDC/HHTC). Improvements to South Road are also included in the Haywards Heath Neighbourhood Plan, which went through a stringent consultation process and was formally adopted at public referendum.

“Haywards Heath Greening Project - environmental improvements to Perrymount Road, The Broadway, South Road and Sussex Road - Designated Town Centre Area and Perrymount Road” is listed in the MSDC Infrastructure Delivery Plan, to occur in 2020.

### **Head Of Corporate Resources Comments**

Haywards Heath Town Council is a statutory body and therefore it is not normal practice to comment on the organisations financial accounts.

### **Corporate Grant Assessment Group's Evaluation Of The Project**

This project for public realm improvements could potentially be funded through Local Community Infrastructure developer contributions but the S106 funds received by the Council have been nominally ‘ring-fenced’ for highways schemes.

The applicant has applied for £10,000 and the limit for Community & Economic Development grants is £5,000.

In addition, the Council's Landscapes Contract Manager has reservations about the scheme due to the width of the pedestrian path and the difficulties of growing healthy trees in planters.

As a consequence, the Grants Assessment Group considers that a grant of £5,000 is the maximum that should be awarded to this project.

*Overall Score: 9*

### **The Project Meets The Following Corporate Objectives**

**Financial Independence** – This project and other planned improvements could assist in increasing an offer in the Town Centre to increase the dwell and spend time of residents, which in turn will make South Road more desirable for new businesses to move to thus enhancing the shopping offer to residents. The above is also true to supporting the Orchards Shopping Centre.

**Sustainable Economic Growth** – Haywards Heath Town Council is conscious that South Road as a destination for shopping is not as appealing as it should be and there is also a changing usage of the road due to the opening of the relief road. The Project looks to be a piece in the jigsaw of promoting Sustainable

Economic Growth by providing an environment where people will want to come and shop and then stay for other purposes.

**Strong and Resilient Communities** – The proposal could enhance the public realm for the community and it is hoped that it will increase the offer of being a place where people wish to shop and socialise thus providing a stronger community as people will be less inclined to leave the Town to shop and be more inclined to integrate in the shopping area.

### **Recommendation**

**That the sum of £5,000 from the Community and Economic Development Fund be agreed as a grant to Haywards Heath Town Council for Trees and Tree Planters in South Road (subject to approval from West Sussex County Council Highways Team).**

## **Community And Economic Development Grants Scheme \* new application**

<b>Name Of Organisation</b>	:	<b>Haywards Heath Town Council</b>
<b>Purpose For Which Grant Is Sought</b>	:	<b>A 'World War 1 Victoria Cross Commemorative Paving Stone' and town wide celebration of the centenary of the RAF</b>
<b>Total Project Cost</b>	:	<b>£9,300</b>
<b>Amount Of Grant Sought</b>	:	<b>£4,900</b>
<b>Previous Grants</b>	:	<b>£300 – Hanging Baskets Planting (2017) £500 – Sport Taster Day (2016) £500 – Jubilee Gardens Upgrade (2016) £750 – Peace Garden Memorial (2015)</b>

### **Background Information**

Haywards Heath Town Council provides statutory and discretionary services to the residents of Haywards Heath, including Civic duties for the Town.

In 2018 the Town Council is holding two high profile civic events. The first, in partnership with the District Council, will be the placement of a 'World War 1 Victoria Cross Commemorative Paving Stone' for Sergeant George Arthur Knight, a Haywards Heath born resident who was a recipient of the Victoria Cross. The second event will see a Town wide celebration to mark the centenary of the RAF which will be combined with Haywards Heath Town Day in 2018 on the 8 September 2018. The Town Day will be dedicated to celebrating this remarkable achievement and raising awareness and funds for the Armed Forces and ex-Service personnel. The Council signed an Armed Forces Community Covenant on the 13 September 2014 to recognise and appreciate our Armed Forces and the sacrifices they made for our safety and well-being.

This year marks the 100 year anniversary of World War 1 and there is more significance for the Town with an event to honour our home grown VC winner and 100 year anniversary of the Haywards Heath RAF. HHTC will lead the community to share these experiences and the reality of war and to educate the younger generation on our War time history. They will remember everyone with honour and dignity to show the biggest debt of gratitude to those who fought for our freedom over 100 years ago.

They will monitor the outcome of both Events by the delivery of each event and the level of attendance. They will also send out feedback forms to the community organisations who attend Town Day. These two Events will cost £9,300 and the Town Council will contribute £4,400 through their budgets.

## **Head Of Corporate Resources Comments**

Haywards Heath Town Council is a statutory body and therefore it is not normal practice to comment on the organisations financial accounts.

## **Corporate Grant Assessment Group's Evaluation Of The Project**

Applicants are generally expected to complete one project before applying for another grant. However as this is a significant date to commemorate and a one-off event the Corporate Grant Assessment Group feels that this project is worthy of support and a second award is appropriate in this instance.

The Corporate Grant Assessment Group feel that this project will benefit residents of Haywards Heath and the surrounding area, and acknowledge, recognise, and appreciate our Armed Forces and the sacrifices they made for our safety and well-being. These two significant events will highlight the great debt we all owe to the Armed Forces community past and present, and we should ensure these events that free, accessible and open to all sections of the community.

*Overall Score: 10*

## **The Project Meets The Following Corporate Objectives**

**Strong and Resilient Communities** – Both Events are free and open to the whole community to attend with a large number of groups / organisations attending that are either based in the Town or serve the Town. Over 100 organisations attend Town Day and are able to raise much needed funds for and promote their cause / charity. The awareness also gives residents of the Town the opportunity to find out about the cause / service and gives residents an opportunity to access the cause / service and find out what is on offer and how they can benefit.

With regards to the VC Winner Event, local armed forces cadets, police, brownies, cubs and scouts also attend and take part in the remembrance services. The event is also open to the public to come along and find out about the VC winner, or about the HH War Memorial and simply to pay their respects. The Town Council is also looking to make a capital investment to the War Memorial itself to enable the stone to be placed. The education and increasing of awareness, which will be conveyed through both events, will enforce the message of community cohesion and education.

## **Recommendation**

**That the sum of £4,900 from the Community and Economic Development Fund be agreed as a contribution toward these two commemorative events in Haywards Heath.**

## **Community And Economic Development Grants Scheme \* new application**

**Name Of Organisation** : **Hurstpierpoint Gymnastics Club**

**Purpose For Which Grant Is Sought** : **Gym classes and equipment**

**Total Project Cost** : **£6,469**

**Amount Of Grant Sought** : **£4,900**

**Previous Grants** : **None**

### **Background Information**

Hurstpierpoint Gymnastics Club offers affordable gymnastics training to young people from 3 to 16 year old. Classes cater for 400 children every week and are run by fully qualified coaches, assisted by both assistant coaches and senior gymnasts. The club has a strong family friendly feel to the groups, encouraging participation by children with a wide range of abilities. In order to make keep classes affordable awards are given out with no extra cost, leotards are subsidised and additional affordable sporting and cultural activities and experiences are offered to the young people.

The club aims to be inclusive and charges £40 per term for school age children and £35 per term for pre-school children. The classes are currently fully booked with waiting lists for every group.

The Club is seeking a grant to enable them to continue to offer activities without raising fees toward the cost of - a rent increase, subsidised leotards, equipment upgrade, transport for enrichment activities/trips, awards and competitions for the gymnasts.

The success of the project will be monitored by the participation numbers, increase in competition numbers and an increase in the percentage of children wearing the club kit.

### **Head Of Corporate Resources Comments**

- Unaudited accounts have been submitted for the year ending 4th April 2016 which show a surplus of £1,830.
- Total income was £40,269; mainly generated from Subscriptions (£40,269).
- Total expenditure was £38,439; consisting of Supplies and Services (£38,439).
- No Balance Sheet was provided.



## **Corporate Grant Assessment Group's Evaluation Of The Project**

Having access to varied sports provision in the district helps to encourage active lives. Hurstpierpoint Gymnastics Club enables children at a young age to get involved in active sports and learn new skills. The Club aims to provide their classes at an affordable level to encourage wide participation and the grant would enable them to sustain current activities without increasing fees. As the Community & Economic Development Fund does not fund day-to-day running costs it is suggested that a grant should be awarded to fund the additional activities and equipment only - equipment upgrade (£300), transport for enrichment activities/trips (£500), awards (£650) and competitions (£450) for the gymnasts.

*Overall Score: 8*

### **The Project Meets The Following Corporate Objectives**

**Financial Independence** – By ensuring that activities are affordable, families can participate without the need for further financial assistance enabling them to make choices for their children.

**Strong and Resilient Communities** – Participation in purposeful activity is encouraging the children to make the best of themselves and to support others in their group to achieve new skill levels.

### **Recommendation**

**That the sum of £1,900 from the Community and Economic Development Fund be agreed as a grant to Hurstpierpoint Gymnastics Club toward development activities and equipment.**

## **Community And Economic Development Grants Scheme \* new application**

<b>Name Of Organisation</b>	:	<b>Kingscote Valley Association (c/o East Grinstead Sports Association)</b>
<b>Purpose For Which Grant Is Sought</b>	:	<b>Weirwood Reservoir cycle path proposal</b>
<b>Total Project Cost</b>	:	<b>£ 5,000</b>
<b>Amount Of Grant Sought</b>	:	<b>£ 5,000</b>
<b>Previous Grants</b>	:	<b>£3,000 – KVA Launch (2016)</b>

### **Background Information**

The Kingscote Valley Association was formed in 2015 to develop and promote the Kingscote Valley as a rural destination for leisure activities and associated services, amenities and events. The group consists of ten organisations that aim to work together with local councils, business groups, government agencies and other relevant bodies to raise the profile of tourism and lobby for the development of paths and cycle routes infrastructure.

Membership is open to organisations in Mid Sussex and the surrounding area that are interested in furthering this work. There is a one-off joining fee to cover inclusion on the website and an annual membership fee of £100.

The Kingscote Valley Association is seeking to upgrade a stretch of public footpath along the north side of Weirwood reservoir to create a permissive cycleway to enable cyclists to complete a circuit of the reservoir. The three landowners over whose land the cycleway would pass have agreed in principle to allow the upgrading on their land.

The footpath runs along the Mid Sussex District boundary and links with a number of footpaths to the north and bridleway routes to East Grinstead and the Forest Way.

The Association is seeking funding to develop a business plan to show the viability and costs of building a permissive cycleway across private land. They aim to gain commercial sponsorship to improve the cycling amenities in the Kingscote Valley.

### **Head Of Corporate Resources Comments**

- Independently examined accounts for East Grinstead Sports Association have been submitted for the year ending 30th September 2016 which show a deficit of £10,868.

- Total income was £97,974; mainly generated from Rents received (£52,168), Donations and Legacies (£37,758), Grants (£5,759), Fees re project management costs (£2,000) and Interest (£289).
- Total expenditure was £108,842; consisting of Supplies and Services (£108,842).
- Balances held at the end of the period showed Net assets of £2,538,645 comprising of Tangible assets £2,536,083, Debtors £18,666, Cash £157,237, Creditors (£58,644) and Creditors due after more than 1 year (£114,697).

### **Corporate Grant Assessment Group's Evaluation Of The Project**

The proposed route would complement the developing Mid Sussex Cycle Network by providing improved leisure facilities that connect with existing public right of way. It can prove very difficult to gain landowners consent to take these kinds of projects forward so this is a positive development which will encourage healthy lifestyles and increased visitors to the area. The Corporate Grant Assessment Group is keen to support this initiative but is reluctant to commit the maximum award to a speculative proposal and therefore suggest a grant offer of £3,000 toward the project costs. The lead applicant is a registered charity, the project meets the assessment criteria and is recommended for funding.

*Overall Score: 4*

### **The Project Meets The Following Corporate Objectives**

**Strong and Resilient Communities** – The project will help the local community by providing opportunities for exercise and enjoyment of the countryside, for all age groups.

### **Recommendation**

**That the sum of £3,000 from the Community and Economic Development Fund be agreed as a grant to the Kingscote Valley Association toward the development of a business plan to support the Weirwood Reservoir cycle path proposal.**

## **Community And Economic Development Grants Scheme \* new application**

**Name Of Organisation** : **Mid Sussex Active**

**Purpose For Which Grant Is Sought** : **Girls Get Active**

**Total Project Cost** : **£ 6,600**

**Amount Of Grant Sought** : **£ 4,200**

**Previous Grants** : **None**

### **Background Information**

Mid Sussex Active provides young people with the opportunity to engage in Sport, Health and Physical Activity Programmes in schools. Mid Sussex Active organise a wide-ranging programme of school competitions, leadership programmes, professional development for PE Coordinators, teachers and coaches and sports clubs.

The funds will be used to deliver a Girls Get Active Mid Sussex Programme targeting hard to reach girls who may be at risk of becoming disengaged with sport and physical activity. Two blocks of six weekly of sessions will take place targeting twelve girls in each block. The total engagement figures would be around 240 secondary school age girls from Mid Sussex schools.

The project aims to target the natural drop off of girls participating in regular physical activity in the local area using the local leisure centres and schools as a safe space for girls to take part in a positive activity.

The success of the project will be based on continual feedback from participants using feedback forms and questionnaires. Registers of attendance will also be collated.

The organisation has identified match funding from within its own sources.

### **Head Of Corporate Resources Comments**

- Independently examined accounts have been submitted for the year ending 31st August 2017 which show a surplus of £817.
- Total income was £199,672; mainly generated from MSA Affiliations (£117,500), Grants (£42,191), School Games (£34,938), PESS CPD (£4,815), Interest (£148) and Inclusion (£80).
- Total expenditure was £198,855; consisting of Supplies and Services (£198,855).
- Balances held at the end of the period showed Net assets of £215,077 comprising of Debtors £4,276, Cash £236,857 and Creditors (£26,056).

## **Corporate Grant Assessment Group's Evaluation Of The Project**

There is increasing evidence that the importance of physical activity needs to be instilled at a young age. The project will enable 240 young girls who are at risk of disengaging with sports and physical activity to take part in activities in an informal and fun environment. The sessions will be co-produced with the young girls with regular feedback to ensure it keeps them engaged. Taster sessions will take place during school time but the majority of sessions will be extra-curricular, at lunchtime or after school. Girls Get Active recommended for part- funding as there is a clear need for the project but the Community and Economic Development cannot be used to fund education activities in school hours.

*Overall Score: 8*

### **The Project Meets The Following Corporate Objectives**

**Effective and Responsive Services** – The project will encourage community leadership by working with local community groups and schools to run the project. Holding the sessions in at school sites, thereby enabling easy access allows full inclusion.

**Strong and Resilient Communities** – By offering the sessions to primary age children, the project aims to establish healthy habits earlier and tackle issues around inactivity from an early age.

### **Recommendation**

**That the sum of £2,100 from the Community and Economic Development Fund be agreed as a grant to Mid Sussex Active toward the Girls Get Active Programme.**

## **Community And Economic Development Grants Scheme \* new application**

<b>Name Of Organisation</b>	:	<b>Nature Nurture Community Forest School</b>
<b>Purpose For Which Grant Is Sought</b>	:	<b>Community Forest School family sessions</b>
<b>Total Project Cost</b>	:	<b>£ 4,135</b>
<b>Amount Of Grant Sought</b>	:	<b>£ 3,415</b>
<b>Previous Grants</b>	:	<b>2015 - £1,000 Kit and training costs 2017 - £2,400 Summer sessions for families</b>

### **Background Information**

Nature Nurture deliver Forest School/woodland activities in the Mid Sussex area for families of pre-school and primary aged children. They aim to encourage parents and children outside and into the woods to play and learn. Different woodland sites are used across Mid Sussex. Family sessions provide families an opportunity to play and explore the woodland, build dens, learn about nature, hunt for bugs and get creative using hand tools.

The organisation is seeking to fund twelve family sessions in Bedelands Nature Reserve, Scrase Valley Nature Reserve (close to the Bentswood Community and Children and Family Centre) and East Grinstead Sports Club. The sessions will run for between 1.5 & 2 hours each for up to 15 families/20 children in woodland accessible to communities. The funds would also help pay for training for three active volunteers.

Evidence suggests that Forest Schools encourage children and families to reconnect with nature. Children gain in confidence and skills, learn to manage risk and play in a way that challenges them. The 2017 of their summer/autumn sessions proved very popular and the organisation currently has a waiting list.

The project will be monitored using evaluation forms at the end of each session. Children will be asked for feedback using visual prompts and games. Volunteers will be asked to feedback on the courses attended and how these have impacted on their skills and confidence.

### **Head Of Corporate Resources Comments**

- Unaudited accounts have been submitted for the year ending 31st January 2017 which show a deficit of £800.
- Total income was £15,525 mainly generated from Sessions/Courses/Workshops (£8,525) and Grants (£7,000).
- Total expenditure was £16,325; consisting of Staff Related (£10,552) and Supplies and Services (£5,773).
- No Balance Sheet was provided.

## **Corporate Grant Assessment Group's Evaluation Of The Project**

The organisation has been awarded funding previously from MSDC and whilst the Assessment Group recognise the positive impact Forest Schools have on families, it would like to see evidence from the organisation of long term planning for sustainable funding. The Assessment Group however, would like to enable the sessions to take place along with the volunteer training opportunity and are therefore recommending a 50% award.

*Overall Score: 7*

### **The Project Meets The Following Corporate Objectives**

**Strong and Resilient Communities** – The Group aims to encourage healthy lifestyles using accessible green space; encouraging families to use woodland sites located close to where they live for more active, healthier lives.

**Sustainable Economic Growth** – The aim is to upskill current volunteers to enable them to gain employment.

### **Recommendation**

**That the sum of £2,068 from the Community and Economic Development Fund be agreed as a grant to Nature Nurture for Community Forest School family sessions.**

## **Community And Economic Development Grants Scheme \* new application**

<b>Name Of Organisation</b>	:	<b>Poynings Volunteers</b>
<b>Purpose For Which Grant Is Sought</b>	:	<b>Play equipment at Poynings Recreation Ground</b>
<b>Total Project Cost</b>	:	<b>£5,163</b>
<b>Amount Of Grant Sought</b>	:	<b>£2,500</b>
<b>Previous Grants</b>	:	<b>None</b>

### **Background Information**

Poynings Volunteers is a newly established a voluntary group that aims to 'work together for Poynings'. The members call upon each other or are called upon by the Parish Council, the Church, or other similar organisations, to help with various village tasks, e.g. traffic monitoring on bonfire night, or moving church equipment.

Members of Poynings Parish Council have received numerous verbal complaints mainly from parents and grandparents about the lack facilities at the children's playground, particularly for the very young. As a consequence, they are seeking funds to purchase and install a see-saw suitable for children under the age of six, in the children's play area on the Poynings Recreation Ground.

Mid Sussex District Council leases and manages the recreation ground at Poynings and the Group have been in discussion with our Estates Team who have provided them with quotes for suitable equipment.

If the application is successful, the Council would procure the equipment and arrange the installation to ensure it meets the required standards. Poynings Volunteers will be invoiced for the cost of the works.

They are hoping to receive £2,500 from West Sussex County Council and £163 from Poynings Parish Council.

### **Head Of Corporate Resources Comments**

This is a newly established group and there are no published accounts available.

### **Corporate Grant Assessment Group's Evaluation Of The Project**

Capital projects are usually funded through Section 106 contributions but due to the lack of development in Poynings the Council is not holding any funds that would be suitable for this project. Therefore, a Community and Economic Development Grant is considered appropriate as the new see-saw will improve the



lives and environment of those living in the village, and the project meets the criteria for funding.

*Overall Score: 6*

### **The Project Meets The Following Corporate Objectives**

**Strong and Resilient Communities** - The enhanced play area will provide a much better facility and outlet for the children of Poynings and visitors, and in terms of leisure and outdoor facilities generally, and it will provide a much better level of service for parents and children alike. The lives of the children who want to take part in healthy outdoor play activities will be enhanced and improved by the provision of this new play equipment. There will be even greater opportunity for exercise and letting off steam, and interacting with a new and fresh piece of play equipment. This will enhance the use of this area and bring the community together with better facilities.

### **Recommendation**

**That the sum of £2,500 from the Community and Economic Development Fund be awarded to Poynings Volunteers toward the cost of a new see-saw.**

## **Community And Economic Development Grants Scheme \* new application**

<b>Name Of Organisation</b>	:	<b>Respect Youth Club</b>
<b>Purpose For Which Grant Is Sought</b>	:	<b>Weekly Programme</b>
<b>Total Project Cost</b>	:	<b>£ 4,028</b>
<b>Amount Of Grant Sought</b>	:	<b>£ 900</b>
<b>Previous Grants</b>	:	<b>2008 - £720</b> <b>2010 - £720</b> <b>2012 - £720</b> <b>2014 - £720</b> <b>2016 - £720</b>

### **Background Information:**

Respect Youth Club is a club for young people aged 9-16 years. The Club meets once a week at the Burgess Hill Scout Hut. They currently have 25 young people attending each week and have a total of 60 on their books. The club offers a range of indoor and outdoor activities and external agencies attend sessions to give the young people an understanding of 'Life in the Outside World'.

The Club is well connected with statutory agencies, including the Police and Fire and Safety. The Club has close ties with the Friends of the Burgess Hill Green Circle Network and members of this group regularly attend meetings or arrange for the children to visit Bedelands Nature Reserve.

The organisation is looking for funding to deliver as weekly Programme of activities. It aims to provide a safe meeting place for young people and somewhere they can interact positively with others and learn about opportunities available to them.

The success of the project will be evaluated from regular feedback from the local police, Town Councillors, local churches, resident associations and members of the public.

The organisation has secured £300 from WSCC and will proactively raise further funds through fundraising events. Burgess Hill District Lions have adopted the club under their 'Adopt a Youth Club' initiative and will be jointly fundraising with the club.

### **Head Of Corporate Resources Comments**

- Unaudited accounts have been submitted for the year ending 31st May 2016 which show a surplus of £110.

- Total income was £3,745; mainly generated from Donations (£3,745).
- Total expenditure was £3,635; consisting of Supplies and Services (£3,635).
- Balances held at the end of the period showed Net assets of £5,269, comprising of Cash £5,269.

### **Corporate Grant Assessment Group's Evaluation Of The Project**

The Respect Youth Club is a valued resource in Burgess Hill for both young people and the wider community. They have a proven record of engaging positively with young people in the area by impacting on their behaviour and exposing them to opportunities and experiences. The organisation has secured some additional funding from other sources and is proactively seeking to raise the remaining costs through fundraising. The project meets the assessment criteria and is recommended for funding.

*Overall Score: 11*

### **The Project Meets The Following Corporate Objectives**

**Strong and Resilient Communities** – The Youth Club is an essential element to help strengthen the local community. Respect Youth Club works with community groups to help young people to develop skills and become better citizens.

### **Recommendation**

**That the sum of £900 from the Community and Economic Development Fund be awarded to the Respect Youth Club toward the cost of a weekly Programme.**

## **Community And Economic Development Grants Scheme \* new application**

<b>Name Of Organisation</b>	:	<b>SignHealth</b>
<b>Purpose For Which Grant Is Sought</b>	:	<b>Young DeafHope Service</b>
<b>Total Project Cost</b>	:	<b>£ 4,950</b>
<b>Amount Of Grant Sought</b>	:	<b>£ 4,950</b>
<b>Previous Grants</b>	:	<b>None</b>

### **Background Information**

SignHealth was established in 1986 and is dedicated to enhancing wellbeing and providing/improving healthcare services for Deaf people. The organisation aims to remove barriers to good health and wellbeing for Deaf people to prevent the high rate of mental and health problems and poorer quality of life experienced.

The organisation is seeking funds to deliver education and prevention workshops around domestic abuse at Hamilton Lodge School and College for Deaf children in Brighton for vulnerable Deaf children and young people at risk of abuse.

A series of sign language based workshops will provide a programme of social and emotional education on topics such as healthy relationships, staying safe, bullying, sexting and abuse. Further 1 to 1 support will be provided for young people who disclose abuse at home or in intimate relationships, or victims of bullying.

A number of students attending Hamilton Lodge are Mid Sussex residents and the organisation would like to fund workshops for these students. The project will be open to young people across East and West Sussex.

The success of the project will be measured using feedback form clients, schools, social workers and other services. Assessment tools will be Deaf-friendly, including films and role-plays and will evaluate the recovery and resilience of Deaf victims.

### **Head Of Corporate Resources Comments**

- Independently audited accounts have been submitted for the year ending 31<sup>st</sup> March 2017 which show a surplus of £324,400.
- Total income was £6,273,363; mainly generated from Income from Charitable Activities (£5,140,020), Net Gain on Sale of Property (£813,336), Donations and Legacies (£158,098), Investments (£122,711) and Other trading activities (£39,198).

- Total expenditure was £5,948,963; consisting of Staff related (£3,535,570), Supplies and Services (£2,008,738) and Premises related (£404,655).
- Balances held at the end of the period showed Net assets of £4,263,533, comprising of Tangible Assets £88,107, Debtors £540,987, Stock £5,322,000, Cash £238,660, Creditors (£1,798,320) and Creditors due after more than 1 year (£127,901).

### **Corporate Grant Assessment Group's Evaluation Of The Project**

The Assessment Group recognise that the project is designed to meet the needs of vulnerable young people and feel it has will positively impact on those who are beneficiaries of the project. However the project is not aimed at Mid Sussex residents and the Assessment Group feels that the project will provide only limited benefit to Mid Sussex residents. The project does not fully meet the assessment criteria and is therefore not recommended for funding.

*Overall Score: 6*

### **The Project Meets The Following Corporate Objectives**

**Effective and Responsive Services** – Existing services for young Deaf people who have experienced domestic abuse is frequently inappropriate or denied as a result of communication barriers. The Project aims to explain about abuse, healthy relationships and how to access help in sign language for effective support. The knowledge will help to protect and keep young people safe. Services in turn will become more responsive to the needs of young Deaf people.

### **Recommendation**

**£ 0**

## **Community And Economic Development Grants Scheme \* new application**

<b>Name Of Organisation</b>	:	<b>South of England Agricultural Society</b>
<b>Purpose For Which Grant Is Sought</b>	:	<b>Young Craftsman of the Year Competition</b>
<b>Total Project Cost</b>	:	<b>£15,504</b>
<b>Amount Of Grant Sought</b>	:	<b>£1,500</b>
<b>Previous Grants</b>	:	<b>2017 - £1,500 Young Craftsman of the Year 2016 - £1,000 Young Craftsman of the Year 2015 - £1,000 Young Craftsman of the Year</b>

### **Background Information**

The South of England Agricultural Society is a registered charity that aims to showcase farming, agriculture and the countryside through annual seasonal country shows and events. It operates from the South of England Showground, a 150 acre site situated just outside Ardingly village. Central to the Society remit is the provision of educational events, grants, awards, bursaries and scholarships for people with an interest or involvement in farming, agriculture and other land based industries.

The Young Craftsman of the Year Competition is a prestigious competition open to young people aged 14-21 years. Entries include: Woodwork; Metalwork; Ceramics; Textiles; and Design and Technology.

The 2018 Young Craftsman of the Year Competition will be their 31st year and is unique in what it offers. It is staged at the South of England Show, Ardingly in June and usually attracts around 150 entries. The grant will part fund the prize fund of this competition.

The organisation has made a number of applications for sponsorship to support the event and fund the total project cost from the following organisations and individuals (as yet unsecured): The French Joinery Group, Mid Sussex Timber, Brewer & Sons, MDS, S E Business Systems, The Ironmongers Company, The Worshipful Co of Joiners and Ceilers, Mrs C A Green, Mrs E C Hayward and the Mid Sussex Fine Arts Society.

### **Head Of Corporate Resources Comments**

- Independently audited accounts have been submitted for the year ending 31st December 2016 which show a deficit of £78,516.
- Total income was £2,243,674; mainly generated from Charitable activities (£1,127,350), South of England Events Centre (£778,206), Subscriptions (£133,178), Gain on Investment (£111,312), Rental income (£32,750),

Investment income (£24,651), Gain on revaluation of fixed assets (£15,447), Donations (£12,585) and Other income (£8,195).

- Total expenditure was £2,322,190; consisting of Supplies and Services (£1,730,647) and Staff related (£591,543).
- Balances held at the end of the period showed Net assets of £2,675,402 comprising of Tangible assets £1,888,388, Investments £1,024,715, Debtors £126,153, Stock £2,908, Cash £39,259, Creditors (£393,985) and Creditors due after 1 year (£12,036).

### **Corporate Grant Assessment Group's Evaluation Of The Project**

The South of England Show is a prestigious local event which attracts a huge number of visitors to the District. The completion aims to encourage young people to develop their skills, it acknowledges achievement and should advance their careers. The Corporate Assessment Group considers this an appropriate use of funds and supports the application.

*Overall Score: 5*

### **The Project Meets The Following Corporate Objectives**

**Sustainable Economic Growth** - this event embraces two of the South of England Agricultural Society's objectives, namely to promote crafts and skills and to encourage young people to stretch themselves and produce work of the highest standards. It is hoped that the awards will provide financial assistance and publicity to encourage the successful candidates to pursue and broaden their skills primarily in the Mid Sussex Area.

### **Recommendation**

**That the sum of £1,500 from the Community and Economic Development Fund be awarded to the South of England Agricultural Society toward the cost of the Young Craftsman of the Year Competition.**

## **Community And Economic Development Grants Scheme \* new application**

<b>Name Of Organisation</b>	:	<b>Sussex Association for Spina Bifida and Hydrocephalus (SASBAH)</b>
<b>Purpose For Which Grant Is Sought</b>	:	<b>Services to support people with Spina Bifida and Hydrocephalus</b>
<b>Total Project Cost</b>	:	<b>£ 9,733</b>
<b>Amount Of Grant Sought</b>	:	<b>£ 2,000</b>
<b>Previous Grants</b>	:	<b>2017- £2,000 Support Services 2015 - £1,500 Support Services 2014 - £1,000 Support Services 2013 - £800 Support Services 2012 - £750 Support Services 2011 - £1,000 Support Services</b>

### **Background Information**

SASBAH provide services for those with spina bifida and/or hydrocephalus. The organisation aims to make a real difference to the lives of those with spina bifida and/or hydrocephalus to enable them to gain greater levels of independence, confidence and self-esteem, greater social inclusion and the right levels statutory and other support.

Their Services include a social programme and buddy scheme, education advisor service, family support, youth work, residential breaks, a consultant led health clinic, community development and a social enterprise centre for training and work experience.

The Mid Sussex Local Support Group, which meets monthly, enables local service users and their families to share experiences, improve understanding of the conditions, combat social isolation, gain access locally to SASBAH support services, and keep SASBAH informed of their needs.

The organisation has secured £2,000 from: West Sussex Travel Society (£1,000), Cotton Trust (£250), Burgess Hill Town Council (£500) and SASBAH community fundraising (£250). They have also applied for funding from various other sources.

The organisation monitors and evaluates its projects using hard and soft output measures from service feedback forms, questionnaires and occasional audits.



## **Head Of Corporate Resources Comments**

- Unaudited accounts have been submitted for the year ending 31st December 2016 which show a surplus of £51,078.
- Total income was £263,351; mainly generated from Grants (£171,555), SASPIRE Trading subsidiary accumulated surpluses (£46,813), Donations, Legacies and Subscriptions (£44,041), Investment Income (£720) and Trading subsidiary surplus (£222).
- Total expenditure was £212,273; consisting of Staff related (£134,722) and Supplies and Services (£77,551).
- Balances held at the end of the period showed Net assets of £167,273, comprising of Tangible assets £100, Debtors £37,695, Cash £132,238 and Creditors (£2,760).

## **Corporate Grant Assessment Group's Evaluation Of The Project**

SASBAH provides a unique Service designed to meet the needs of vulnerable disabled individuals to create and develop their best opportunities. Their Services are offered free of charge and the organisation is proactively seeking match funding from a range of sources and this project is recommended for funding.

*Overall Score: 10*

## **The Project Meets The Following Corporate Objectives**

**Effective and Responsive Services** - The Project works to alleviate pressure on NHS Primary Care by working with users to identify health risks at an early stage and working with housing and benefit providers to ensure the services offered suit the individual's needs. Service users are able to develop opportunities in community life, helping them to live richer and more fulfilling lives. This in turn helps the community as a whole to understand the needs of those with the conditions, and to appreciate that they have something to give to enrich community life.

## **Recommendation**

**That the sum of £2,000 from the Community and Economic Development Fund be awarded to SASBAH toward the cost of providing Services to support people with spina bifida and hydrocephalus.**